

MINUTES OF MEETING

Name of Meeting	Ordinary Frankton Parish Council Meeting
Date, Time and Venue of Meeting	Tuesday 12 th November 2024 at 7pm in Bourton Village Hall
Meeting Chair	Cllr Bert Mitchell BM)
Minute Taker	Helen Stewart (HS)
Attendees	Cllr Tracy Doherty, Cllr Mark Thompson.
Apologies from those summoned	Cllr Adrian Gardner
Absent	None
Local Authority Representatives	None

Public Forum

No public in attendance.

Agenda Number	Minute	Actioner	Date
1.	Apologies Apologies noted from Cllr Gardner	No Action	
2.	Declarations of Interest There were no declarations of interest made.	No Action	
3.	Policies The Parish Council considered the following new policies and documents: - Following a proposal from TD which was seconded by BM the following documents were agreed unanimously: - <ul style="list-style-type: none"> • Standing Orders • Scheme of Delegation to Proper Officer • Financial Regulations • Co-Option Policy 	No Action	
4.	Tree Management It was agreed to have the sickly chestnut tree professionally assessed. BM will liaise with AG to appoint a tree surgeon. The report will be considered at the next meeting of the Parish Council and action taken if needed.	BM	11/12/24
5a.	Defibrillator It was agreed that the Parish Council would like to install an AED on the exterior wall of the Friendly Inn. BM to check that the landlord is still happy to host the machine.	BM	ASAP
5b.	It was agreed that this should be funded by a grant to WCC County Councillor Grant Fund. Clerk to apply for this grant.	Clerk	ASAP
6.	Website Chris Rigby is working to prepare a new website for Frankton Parish Council it needs to be .gov. uk Clerk and AG to continue to liaise with Chris.	AG Clerk	On going
7.	Annual Parish Assembly The Annual Parish Assembly will be held in the village hall and offer tea and coffee to attendees. The date is still to be confirmed. AG to work with Village Hall Committee to find a suitable date	AG	14/01/25
8a.	Finances The payments list for November are:- E.ON Maintenance - £114.00		

8b.	Finances The payments which have made between meetings include:- WALC - £126 E.ON - £114. Trevor Gill (internal Auditor)		
8c.	The insurance is in place until February 2025. The Clerk will gather quotes for a decision on renewal at the January meeting. The record of streetlights and their locations has been shared by E.ON. Clerk to circulate to all councillors so they can undertake an audit.	Clerk All members	14/01/25 14/01/25
9.	Correspondence RBC – Community Supermarket – Benn Hall 25 th November 2024 WCC – Household Support Fund	No Action	
10.	Any Other Business Gritting Routes Drain Clearing	No Action	
11.	Date of Next Meeting 14 th January 2025	No Action	

Meeting closed at 7.31pm