

**MINUTES OF MEETING**

<b>Name of Meeting</b>	Ordinary Frankton Parish Council Meeting
<b>Date, Time and Venue of Meeting</b>	Tuesday 12 <sup>th</sup> November 2024 at 7pm in Bourton Village Hall
<b>Meeting Chair</b>	Cllr Bert Mitchell (BM)
<b>Minute Taker</b>	Helen Stewart (HS)
<b>Attendees</b>	Cllr Tracy Doherty, Cllr Mark Thompson.
<b>Apologies from those summoned</b>	Cllr Adrian Gardner
<b>Absent</b>	None
<b>Local Authority Representatives</b>	None

**Public Forum**

No public in attendance.

Agenda Number	Minute	Actioner	Date
1.	<b>Apologies</b> Apologies noted from Cllr Gardner	No Action	
2.	<b>Declarations of Interest</b> There were no declarations of interest made.	No Action	
3.	<b>Policies</b> The Parish Council considered the following new policies and documents: - Following a proposal from TD which was seconded by BM the following documents were agreed unanimously: - <ul style="list-style-type: none"> <li>• Standing Orders</li> <li>• Scheme of Delegation to Proper Officer</li> <li>• Financial Regulations</li> <li>• Co-Option Policy</li> </ul>	No Action	
4.	<b>Tree Management</b> It was agreed to have the sickly chestnut tree professionally assessed. BM will liaise with AG to appoint a tree surgeon. The report will be considered at the next meeting of the Parish Council and action taken if needed.	BM	11/12/24
5a.	<b>Defibrillator</b> It was agreed that the Parish Council would like to install an AED on the exterior wall of the Friendly Inn. BM to check that the landlord is still happy to host the machine.	BM	ASAP
5b.	It was agreed that this should be funded by a grant to WCC County Councillor Grant Fund. Clerk to apply for this grant.	Clerk	ASAP
6.	<b>Website</b> Chris Rigby is working to prepare a new website for Frankton Parish Council it needs to be .gov. uk Clerk and AG to continue to liaise with Chris.	AG Clerk	On going
7.	<b>Annual Parish Assembly</b> The Annual Parish Assembly will be held in the village hall and offer tea and coffee to attendees. The date is still to be confirmed. AG to work with Village Hall Committee to find a suitable date	AG	14/01/25
8a.	<b>Finances</b> The payments list for November are:- E.ON Maintenance - £114.00		

8b.	<b>Finances</b>		
	The payments which have made between meetings include:- WALC - £126 E.ON - £114. Trevor Gill (internal Auditor)		
8c.	The insurance is in place until February 2025. The Clerk will gather quotes for a decision on renewal at the January meeting. The record of streetlights and their locations has been shared by E.ON. Clerk to circulate to all councillors so they can undertake an audit.	Clerk	14/01/25
		All members	14/01/25
9.	<b>Correspondence</b>	No Action	
	RBC – Community Supermarket – Benn Hall 25 <sup>th</sup> November 2024 WCC – Household Support Fund		
10.	<b>Any Other Business</b>	No Action	
	Gritting Routes Drain Clearing		
11.	<b>Date of Next Meeting</b>	No Action	
	14 <sup>th</sup> January 2025		

Meeting closed at 7.31pm